

SUBJECT: Mutual Aid	NUMBER: 2-25.01
EFFECTIVE DATE:	REVIEW DATE:
NMMLEPSC STANDARDS: ADM.14.01	APPROVED: Sheriff

I. POLICY

It is essential that the department maintain a good working relationship with other law enforcement agencies, both adjoining and within the department's jurisdiction. Agreements between these agencies to provide assistance to each other in the event of natural disaster, mass disorder, or other emergency situations must be established before the need for the mutual assistance arises. The purpose of this section is to establish procedural guidelines that ensure the positive cooperative efforts of all agencies involved.

II. AGENCY JURISDICTION

The boundaries and limits of department jurisdiction include all areas within the County of Valencia except for the corporate limits of the municipalities within the County of Valencia.

An official county map detailing the county boundaries is maintained in the communications center. In the event a question arises in regards to any specific boundary of the County of Valencia, a prevailing official county map is maintained at the Valencia County GIS.

III. CONCURRENT JURISDICTION

The New Mexico Department of Public Safety has concurrent jurisdiction within the County of Valencia and as such, may from time to time, investigate activities.

IV. ASSISTANCE FROM LOCAL AGENCIES

- A. Emergency situations may require augmented law enforcement capabilities to restore order and assist victims. During this type of event, a supervisor or his/her designee has the authority to request assistance from, or provide to, any law enforcement agency.
- B. There are generally three levels of mutual aid assistance as follows:
 1. Short duration—less than one hour where an additional show of force, traffic control or prisoner transport is required.
 2. Medium duration—one to three hours, where the on-duty supervisor may request from, or provide to, the neighboring agency assistance. This assistance should normally be in a showing of force, traffic control or prisoner transport.

3. Long duration—more than three hours or where full scale assistance may be required. The on-duty supervisor should notify the Sheriff through the chain of command.
- C. Any long-term support between agencies should be coordinated in advance by the Sheriff.

V. REQUEST FOR FEDERAL LAW ENFORCEMENT ASSISTANCE

- A. In cases where the involvement of a federal law enforcement agency is mandated by law, such as a bank robbery, it will be the responsibility of the detective supervisor or his designee to ensure that proper notification is made.
- B. Request for federal law enforcement assistance in emergency situations is generally made through the Sheriff who contacts the appropriate federal agency without undue delay. The Sheriff should convey the following:
1. The type of problem or circumstance requiring federal assistance;
 2. Details pertinent to the problem or circumstance; and
 3. The types of assistance or resources required and, if known, the length of time it is anticipated the assistance will be needed.
- C. Requests for federal law enforcement assistance in situations other than an emergency shall be made in writing under authority of the Sheriff. The Sheriff should convey in writing the following:
1. The type of problem or circumstance requiring federal assistance;
 2. Details pertinent to the problem or circumstance; and
 3. The types of assistance or resources required and, if known, the length of time it is anticipated the assistance will be needed.

VI. REQUEST FOR NATIONAL GUARD ASSISTANCE

- A. Requests for state or federal assistance, including activation of the New Mexico National Guard or other military forces, shall be made by the Sheriff, or his designee.
- B. The request for assistance should include the following:
1. The nature of the emergency or disaster;
 2. That a state of emergency has been declared by the county manager;
 3. That the available resources for the County of Valencia are insufficient to handle the emergency; and
 4. The types of assistance needed from the state and federal agencies and the length of time it is anticipated the assistance will be needed.